MINUTES
Second Meeting of the Steering Committee of the FP6 INCO WBC Special Support
Action “Reinforcing a center for laser microscopy and cell profiling for regional
networking: NEUROIMAGE”
(open session)
24.09.2007, Belgrade

MEMBERS OF Steering committee (SC) present
1. Robert Zorec (LNMCP, Slovenia),
2. Srećko Gajović (CIBR, Croatia)
3. Ferdinando Rossi (CRLM, Italy) replaced by Analisa Buffo
4. Pavle Andjus (IPB, Serbia)

Observers:
5. Biljana Božić
6. Marko Kreft
7. Dinko Mitrečić

1. Adoption of the agenda
SC approved the agenda

2. Recapitulation of the Dissemination Workshop
It was concluded that the Workshop attained the goal of presenting the partners among
themselves and introduced new potential participants local (S. Kanazir, Lj. Vicovac) and
abroad (Y. Lebed, Bogomoletz Institute, Kiev, Ukraine; B. Penke, Szeged, Hungary). In
addition to oral presentations of partner and guest groups there was a poster presentation
organized. P. Andjus suggested to print the poster abstracts in a separate booklet and to
present it as the deliverable along with the printed client forms from the participants. These
documents should also be put on the web site of NEUROIMAGE. It was also noted that the
round table discussion at the workshop presented and initiated the plan for the intense young
scientist and postdoc visiting programme for the 2nd project year.
The dissemination goal was also achieved through the interaction with the 3rd Congress of the
Serbian Microscopy Society 25-28.09.2007, where CIBR and IPB had their presentations and
the Center for laser microscopy of IPB had a special poster presentation emphasizing FP6
project “NEUROIMAGE”.

3. Annual report - status of the FP6 Action NEUROIMAGE
P. Andjus presented the annual report for the 1st project year and informed the SC about its
evaluation process which is still underway at EC in Brussels.

4. Discussion of the Annual report
R. Zorec took part in the discussion stating that the problem of financing the project in the
period between annual report submission and its approval with payment should be stressed at
the level of Faculty that has to take responsibility for the continuity of cash flow in accordance
with the EC rules. P. Andjus mentioned that although the overhead should be used to cover
the Faculty general administration and management in direct relationship with the eligible
direct cost of the project, this is not accepted by the current Dean’s office. R. Zorec
responded that constant effort has to be made for the Faculty administration to get familiar
with the rules of procedure in line with the expectation that the contract should be fulfilled.
This also refers to constant payment of wages allowing transparency through documentation (time sheets and slips).

5. State of bilateral agreements (partners vs coordinator) – Progress report
P. Andjus informed the SC that all bilateral agreements with third parties have been signed and put into force except with INCNR (Pisa). The latter contract has not been signed since this third party was not planned to contribute to the project in the 1st year. The contract with INCNR is expected to be signed shortly after the Workshop. SC also underlined that the participant LMN (Oslo) has to provide an invoice for the pre-financing made for the 1st year. Zorec and Gajovic emphasised that due to accounting principles the pre-financing for the 2nd year has to be made before the end of the current calendar year.

6. Working plan for the implementation of the NEUROIMAGE Action (Annex I) with special emphasis on the 2nd year.
- objectives and working programme
- working method - organisation and management (including working packages)
- distribution of tasks
- time-table
The SC underlined that the main objectives in the 2nd year would be to organize the young scientist and postdoc visiting programme within WP2. These one-month visits should be hosted by (in tentative date order) of Ljubljana, Turin, Oslo (planned two-month visit should be broken in two times one-month) and Pisa. One expert visit from Pisa should also be hosted by Belgrade. The visiting persons were assigned and preparations for assigning research topics initiated. Exchange with CIBR within WP3 should continue putting emphasise on the dissemination and formation of a WB spin-off working group. This should lead to the preparation of the regional multidisciplinary biomedical workshop in the 3rd year (WP4).

7. Place and date of next meeting
Next meeting is planned during the second (biomedical) workshop scheduled for September/October 2008 (3rd project year) in Zagreb.

9. Miscellaneous (missions, workshop venues etc.)
Venue of the biomedical workshop was suggeted to be Oslo or Zagreb. Zagreb was taken as the more feasible venue having in mind the regional character of the meeting. P. Andjus has layed out a plan for the interaction with COST action B30 (in which 4 NEUROIMAGE participants already take part) through short term missions, training schools and meetings.

10. Closing
The meeting started at 10:00 and was closed at 13:00.

NEUROIMAGE coordinating person,

Pavle R. Andjus